

## DRAFT PROGRAMME FOR THE WEEK

Please note that all services are in the Church, unless otherwise stated

THE MINISTRY OF MUSIC		
<b>Sunday 3 August</b>		
<i>There are no planned activities on Sunday (except for members of the Executive Committee)</i>	1700	Standing Committee Meeting
	1830	Dinner
	1930	Executive Committee Meeting
<b>Monday 4 August</b>		
	0800	Morning Prayer
	0830	Breakfast
		Delegates arrive
	1030	Annual General Meeting and Open Forum
	1230	Lunch
	1330–1500	Session I – <b>Sir John Rutter</b> (Composer)
	1600–1630	Rehearsal for Opening Eucharist
	1700	Opening Eucharist and Guild Congregation
	1830	Group Photograph
	1900	BBQ ( <i>tbq</i> ) & Social Evening
	2100	Compline (Hereford Suite)
<b>Tuesday 5 August</b>		
	0745	Morning Prayer/Eucharist combined
	0830	Breakfast
	1000–1130	Session II – <b>David Waters</b> (Producer, BBC Songs of Praise)
	1200	Angelus & Midday Prayer (Hereford Suite)
	1230	Lunch
	1400–1530	Session III – <b>The Rev'd Canon Philip Banks</b> (Precentor, St Paul's Cathedral)
	1700	Evening Prayer
	1830	Dinner
		<i>Free Time</i>
	2100	Compline (Hereford Suite)
<b>Wednesday 6 August</b>		
	0800	Morning Prayer
	0830	Breakfast
	1000–1130	Session IV – <b>Stuart Freed</b> (Chairman, Elgar Society)
	1200	Angelus & Midday Prayer (Hereford Suite)
	1230	Lunch
	1400–1530	Session V – <b>Andrew Kirk</b> (Organist)
		<i>Free time</i>
	1830	Dinner
	1930	Requiem Eucharist
	2100	Compline (Hereford Suite)
<b>Thursday 7 August</b>		
	0800	Morning prayer
	0830	Breakfast
	0930	Meeting & Mop-up Session
	1000	Rehearsal for Closing Eucharist
	1100	Closing Eucharist
	1245	Lunch and depart— <i>safe journeys</i>

Robes may be worn at all services in Church, Hoods should not be worn at the Eucharist. Black shoes are encouraged to be worn with robes.

We encourage all delegates to attend the services to experience new traditions and customs and participate fully.

The Church of England Guild of Vergers

Annual Training Conference & Retreat



Monday 4 – Thursday 7 August 2025

## THE MINISTRY OF MUSIC

Elim Conference Centre  
De Walden Road, West Malvern,  
Worcestershire. WR14 4DF

## BOOKING FORM

Please use this as your booking form  
and send it by post or email in PDF to:

Denise Mead  
c/o Croydon Minster  
Church Street  
Croydon  
CR0 1RN

[CEGVConference@gmail.com](mailto:CEGVConference@gmail.com)

*If this is your first time attending,  
please contact the Conference Secretary prior to booking.*

*Leading the way since 1932*

*Presidents: The Archbishops of Canterbury and York*



**Bookings must be received  
by Friday 20 June 2025**

*Full payment must be received by this date,  
refunds requested **before** this date will be honoured.*

TITLE: \_\_\_\_\_ NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_ POSTCODE: \_\_\_\_\_ MEMBERSHIP N<sup>o</sup>: \_\_\_\_\_

HOME TELEPHONE: \_\_\_\_\_

MOBILE TELEPHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

PARISH CHURCH ETC...: \_\_\_\_\_

**ATTENDANCE (tick ONLY the days & meals you will be attending)**

<b>SUNDAY</b>			DINNER
<b>MONDAY</b>	BREAKFAST	LUNCH	DINNER
<b>TUESDAY</b>	BREAKFAST	LUNCH	DINNER
<b>WEDNESDAY</b>	BREAKFAST	LUNCH	DINNER
<b>THURSDAY</b>	BREAKFAST	LUNCH	

**COST FOR THE WEEK** – *to qualify for the Early Bird Rate at least 50%  
-must be paid by 31 January 2025*

<b>SINGLE OCCUPANCY ROOM</b>	<b>FULL RATE</b>
MONDAY – THURSDAY <i>inclusive</i>	£340.00
SUNDAY – THURSDAY <i>inclusive</i>	£450.00
<b>SHARED OCCUPANCY ROOM</b>	<b>FULL RATE</b>
MONDAY – THURSDAY <i>inclusive</i>	£310.00
SUNDAY – THURSDAY <i>inclusive</i>	£405.00

**ONE DAY OVERNIGHT CHARGE**

The cost of one overnight delegate is £120.00 in a single room, this also includes all meals (dinner, breakfast & lunch)

Day Rate no accommodation is £50 plus £10 evening meal

Deposit of £50.00 sent with booking form, or payment in full

- Cheques payable to '**Church of England Guild of Vergers Conference Account**'
- **Online payment**, by Card, please contact Denise – 07957 149005
- *or* Bank Transfer to Natwest S/C 60-15-31 A/C 83406077  
(please email to confirm payment)

**HAVE YOU ATTENDED CONFERENCE BEFORE? YES/NO**

**WHAT PERCENTAGE IS YOUR CHURCH/CATHEDRAL CONTRIBUTING TO YOUR COST?**

**MEDICAL INFORMATION**

Some rooms **do not** have step free access, please indicate if this may pose a problem for you and the severity.

Do you suffer from anything we need to be aware of: YES/NO *If yes, please list:*

**ALLERGIES:** YES/NO *If yes, please list:*

**ARE YOU ON ANY MEDICATION:** YES/NO *If yes, please list (should you wish):*

**SPECIAL DIETARY REQUIREMENTS:** YES/NO

If yes, please list below (please ensure you inform us of everything so we can make the necessary arrangements, **please do not contact the Conference Centre directly**):

**EMERGENCY CONTACT DETAILS:** NAME \_\_\_\_\_

TELEPHONE NUMBER \_\_\_\_\_

Towels are provide in your room, but should you wish to use the heated outdoor pool, please bring your costume and own towel.

**No Alcohol, Smoking or Vaping are permitted in the  
Conference Centre and Grounds**

**HOW DO I GET THERE:**

The Elim Conference Centre is nestled in the heart of the Malvern Hills, but only 10 miles from junction 7 of the M5, between Birmingham and Bristol. Malvern is also served by regular trains from Birmingham and London Paddington.

**By Road:** The main entrance to the Conference Centre is located on Croft Bank, accessed from West Malvern Road (B4232). Additional parking is accessed from de Walden Road - follow the signs from the Croft Road junction. **Sat Nav:** WR14 4DF

**By Rail:** The nearest stations are Great Malvern and Malvern Link. Taxi services to the Conference Centre cost from £13, but should be booked in advance as **they may not be available at the station.**