

PERSON SPECIFICATION FOR Assistant Verger

Attributes	Essential	Desirable
Education and Qualifications	GCSE Grades A*-C in both English and Maths (or equivalent)	5 GCSE Grades A*-C (or equivalent)
Special attributes	Physically fit and strong with a good head for heights Enhanced DBS check	Work experience in a customer-focussed environment Previous experience of working as a verger
Technical Skills and Knowledge	Confident user of Microsoft Office (Word, Excel, Outlook & Powerpoint)	First-aid training Experience of using computerised lighting control and sound reinforcement systems and video mixers for live streaming
Other	Excellent organisational and time-management abilities to meet multiple and conflicting demands on time Excellent communication and interpersonal skills An aptitude for problem-solving Core values that are aligned to those of the Cathedral's mission and ministry.	Ability to prioritise workload, work under pressure and to deadlines Understanding of Health and Safety