

The Church of England  
Guild of Vergers

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# Regional Representatives

*Roles & Responsibilities*



*Leading the way since 1932*  
*Presidents: The Archbishops of Canterbury and York*

# **REGIONAL REPRESENTATIVES**

## **ROLE AND RESPONSIBILITIES**

Regional Representatives are crucial members of the Guild's governing body, they form the electorate for voting on any matter in Executive Committee, and are a vital link between the Branches, Regions and the Executive Committee. They are the fulcrums on which balance a great deal of the Guild's work. There are as many ways to be a good and effective Regional Representatives. Below are set out some of the Constitutional requirements, other duties expected, and some suggestions of what is needed to fulfill the role for the mutual benefit of the Membership and the organization.

### **THE ELECTORATE**

- ◆ Regional Representatives are elected by the voting members of each Branch every three years, from amongst Full Members.
- ◆ Area Leaders (4 in total) are amongst the only Officers entitled to vote at meetings of the Executive Committee for any resolution proposed. If an Regional Representative is also an elected National Officer, e.g. General Secretary, then they still retains their vote as Regional Representative.
- ◆ If unable to attend a meeting of the Executive Committee then the deputy Regional Representative may attend and they advise the General Secretary in writing prior to the meeting.
- ◆ Finally the Regional Representatives must reside in the Region that they represent.

### **RESPONSIBILITIES**

- ◆ It is the Regional Representative's responsibility to liaise with their Branches in their Region, they are welcome to either attend the A.G.M.s of those in that Region, at their own expense, or to submit a report to the read on their behalf by the Branch Chairman to report to them decisions of the Executive Committee. It is expected that Regional Representatives will present either verbal or written reports to their Branches as soon as possible after each Executive Committee meeting. The Regional Representative may be invited to attend Branch

Committee meetings within their region, at the Branches expense, and they should be a member of the Branch Committee, ex-officio.

- ◆ They are the link and voice between the Members and the Executive Committee and should be able to communicate to Branch meetings to convey the wishes or concerns of the Executive Committee and to represent the wishes or concerns of the Branches they represent at Executive Committee.
- ◆ They should keep in regular communication with all the Branches within their area by email, letter or phone, and where possible attend as many of the Branch meetings as they are able to do so (at their own expense) within their Region, to encourage and support the membership, and to be the public face of Executive Committee in that Region.
- ◆ When nominations for National Officers are notified by the General Secretary, Regional Representatives will be sent copies of the relevant Nomination forms and should encourage debate in their Branches. For all other posts, any Branch in the Region are free to submit names for consideration.
- ◆ After discussion with each Branch in the Region, and hopefully arriving at a commonly agreed nomination, the Regional Representative should be the person to sign and submit the nomination forms, having obtained the consent of the nominee. The Regional Representative will then take the vote of their Region to the Executive Committee meeting and may be asked in the meeting to speak in support of their nominated candidate. Clearly, the Regional Representative must know the names of all nominees submitted by Branches in their Region so that they can make an informed vote at the Executive Committee meeting.
- ◆ Again, other than for the post of Regional Representative, if there are two or more names proposed for the same national position by the Branches within an Region, and a consensus is not reached, the Regional Representative may submit all names on separate forms, but must vote as they thinks fit following the presentations made by all the candidates to the Executive Committee and the debate that follows.

